



# COVID-19



**Dear client,**

**To contribute to curtailing the Coronavirus, we have to take necessary measures.**

- **We kindly ask you to make appointments in advance by telephone or e-mail.**

You don't have to come personally to our office to make an appointment. You may call us during telephone hours at 040 / 284 079 – 0 or send an e-mail to [info@fz-hh.de](mailto:info@fz-hh.de)

For any other request that can be dealt with by telephone, please call us. We offer advice by telephone, too. The contacts of our staff are listed at our team.

- **We ask you to respect our further measures against spreading the virus:**

Please enter our rooms by yourself alone. If an escort is essential, you may be accompanied by max. 1 person. Maintain at least a 1,5 metre distance between yourself and others inside and outside our office. Disinfect or thoroughly wash your hands when entering our office. Cough or sneeze only into the crook of the arm. Please cover your mouth and nose using a face mask (exempted with medical certificate). If you have a fever or Covid-19 symptoms, cough or difficulty breathing, stay at home, seek medical advice or a Covid-19-test. In this case, please do not enter our premises. You may seek advice by telephone or e-mail.